

THE CHARTER TRUSTEES FOR POOLE



Report subject	Report of the Civic Working Group
Meeting date	11 September 2023
Status	Public Report
Executive summary	This report summarises the issues discussed at the first Civic Working Group as established at the previous meeting of the Charter Trustees and seeks support for any recommendations arising.
Recommendations	It is RECOMMENDED that: the Charter Trustees approve the changes to the membership of the Civic Working Group as suggested.
Reason for recommendations	To seek support of the Charter Trustees for the recommendations arising from the Civic Working Group.
Report Authors	Carolyn Suter, Civic Team Leader.
Classification	For Decision.

Background

1. At the meeting held on 22 June 2022, the Charter Trustees established a Civic Working Group to make recommendations at the Charter Trustee Meetings.

Purpose of the Civic Working Group

2. The establishment of the Civic Working Group provided an opportunity for earlier discussion of relevant matters and to allow members of the Charter Trustees to shape proposals for submission and consideration at the full Charter Trustee body. Meetings of the Civic Working Group would be scheduled quarterly.
3. The remainder of this paper draws upon those matters discussed and includes, where appropriate, a recommendation for determination.

Schedule of dates for future Civic Working Group Meetings

4. The Civic Working Group agreed that they would meet six to eight weeks before the Charter Trustee meetings.

Civic Working Group Membership

5. Consideration was given to the group membership.

It was suggested that:

- the Budget Signatories should be included.
- membership be broadened beyond Past Mayors.
- membership numbers be limited to a maximum figure to promote meaningful discussion.

It was noted that any such changes will need to be reflected in the Charter Trustee Handbook.

RECOMMENDATION:-

It is RECOMMENDED that the Charter Trustees approve the changes to the membership of the Civic Working Group as suggested.

Summary of financial implications

6. There are no financial implications arising from this report and the recommendations before the Charter Trustees.

Summary of legal implications

7. The roles and responsibilities of the Charter Trustees is defined in legislation, standing orders and the handbook. The issues raised in this report are in accordance with these provisions.

Summary of human resources implications

8. There are no human resource implications arising from this report.

Summary of sustainability impact

9. There are no sustainability implications arising from this report.

Summary of public health implications

10. There are no public health implications arising from this report.

Summary of equality implications

11. There are no equality implications arising from this report.

Summary of risk assessment

12. The Charter Trustees maintain a separate risk register which is reviewed annually by the Charter Trustees as a body. Any implications arising from decisions of the Charter Trustees which may have an impact on the register will be updated accordingly.

Background papers

None.

Appendices

None.